



Schola Europaea

Office of the Secretary-General

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European School Privacy Statement

European School Privacy Statement

European School Bergen

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The European Schools (hereinafter referred to as _____) are committed to respecting your privacy and to complying with the requirements of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereinafter, referred to as the

In the School the
representatives/parents.

public authority, agency or other body which alone or jointly with others, determines the purposes and means of the processing of personal data. As each European School has its own legal personality¹, the Director² of each School is considered as

This School Privacy Statement informs you about how the School processes the personal data which are collected from legal representatives/parents and pupils. For instance, it sets out what kind of personal data the School may collect, why it processes legal representatives _____ and _____ personal data and what your rights are in relation to such data collection.

¹ Article 6 of the Convention defining the Statute of the European Schools

² Contact details BER-DIRECTOR@eursc.eu

Transfer applications.
Determination of school fees

3. What is the legal basis for the processing of personal data?

a. Performance of a task carried out in the public interest

As indicated above, the purpose of the European Schools is to provide children with

All the staff members of the School are committed to protecting the confidentiality of your personal information in the performance of their tasks. They also received data protection training in order to act in accordance with the GDPR provisions.

b. Data sharing

To ensure security and access to the School, the security guards of the School will be provided with the relevant information.

5. How do we protect and safeguard your information?

a number of technical and organisational measures have been put in place. These include appropriate measures to address online security, physical security, risk of data loss, alteration or unauthorised access, taking into consideration the risk represented by the processing and the nature of the data being protected.

In addition, we restrict access to the databases containing personal data to authorised persons with a legitimate need to access such information, for the purposes described above.

6. How long do we keep personal data?

Pursuant to article 52a of the General Rules of the European Schools, when pupils have completed their education in our School, we will keep individual files for ten years, beginning on 31 December of the calendar year during which it is closed.

A file shall be closed, within the meaning of Article 52a.3 of the General Rules of the European Schools,

To facilitate the exercise of your rights, you may submit your request to our Data Protection Officer Correspondent: BER-DPO-CORRESPONDENT@eursc.eu

The School will respond to these requests without undue delay and within one month at the latest. Should the School decline to comply with a request, you will be informed of the reasons for such a decision.

8. Who should you contact in case of a complaint?

If you consider that the School has not complied with the data protection laws applicable (including the GDPR) or that your rights have been infringed as the result of the processing of your personal data, you have the right of recourse and can contact the National Supervisory Data Protection Authority: [Autoriteit Persoonsgegevens](#)

9. Changes to this Privacy Statement